



**King County**  
**JAIL PUBLIC HEALTH NURSE**  
**(INFECTION CONTROL / HIV COORDINATOR PROGRAM NURSE)**  
**PUBLIC HEALTH-SEATTLE & KING COUNTY**  
**CHARS / Jail Health Services**  
**Hourly Rate Range \$26.70 - \$35.62**  
**Job Announcement No.: 03RM3548**  
**OPEN: 7/7/03 - CLOSE: Until Filled**

**WHO MAY APPLY:** This career service position is open to all qualified candidates.

**WHERE TO APPLY:** Required forms and materials **must** be sent to: **Employment Services, 999 3<sup>rd</sup> Avenue, Suite 1230, Seattle, WA 98104**. Application materials must be received by 4:30 p.m. on the closing date. (Postmarks are NOT ACCEPTED.) Contact Sandra Paxson at (206) 205-6001 for further inquiries. **PLEASE NOTE:** Applications not received at the location specified above may not be processed.

**FORMS AND MATERIALS REQUIRED:** A [Public Health-Seattle & King County nursing employment application form, data sheet](#), resume and letter of interest detailing your background and describing how you meet or exceed the requirements are required.

**WORK LOCATIONS:** Office is located at the King County Correctional Facility, 500 Fifth Avenue, Seattle. Work is also performed at the Regional Justice Center, 620 West James, Kent. Individuals are hired for the Division.

**WORK SCHEDULE:** This 1.0 FTE position is overtime eligible. This position is full time, 40 hour work week, Monday through Friday, some rotating evenings and weekends.

**PRIMARY JOB FUNCTIONS INCLUDE:** Manage the infection control and employee health activities including but not limited to: infection disease surveillance and record keeping tasks, infectious disease contact investigation, employee immunizations and communicable disease screenings. Supervises the services provided by Disease Investigation Specialists including: HIV / STD counseling and testing, partner counseling and referral and follow-up services. Candidate will learn and be able to function in all nursing posts. Provide leadership, technical expertise, develop policies and procedures, and provide staff training on bloodborne pathogens and the handling of hazardous materials. Attends Safety Committee meetings, (CHARS, DAD, PHD), recommends policy changes to department management on issues relating to safety and work place hazards. Participate in CQI studies addressing Infection Control and Employee Health issues. This position includes, but is not limited to, the above job functions. Will provide services at two sites.

**QUALIFICATIONS:** Requires current WA state RN license, in good standing. BSN required. Graduation from a NLN approved school of Nursing or the equivalent required. Advanced training in Occupational Health, and a working knowledge of OSHA-WISHA regulations and requirements. Knowledge of infection control in institutional settings. Knowledge and management skills in follow-up for employees with substantial exposure. Knowledge of current immunization requirements and ability to administer immunizations. Database management skills to track and maintain employee health records. Knowledge of methods of effective education and training. Knowledge of HIV / STD/communicable diseases required. Excellent communication, organizational and leadership skills required. Knowledge of epidemiology and analytic tools. Ability to implement quality improvement and quality assurance activities. Must be able to work independently & collaboratively with program staff & community providers. Demonstrated skill in working with clients from diverse socio-economic groups required. Must be able to perform duties within a Correctional Facility. Must be able to work flexible hours and days when needed in order to meet clinic volume requirements and / or urgent disease investigation demands. Must be able to access, monitor, interpret, and act upon computerized database program performance indicators. WA State Driver's License or the ability to provide transportation to work locations with limited or no public transportation required.

**DESIRED QUALIFICATIONS:** Master's degree in Occupational Health or Occupational Health Nursing is desired. Knowledge of Public Health prevention strategies desired.

***NECESSARY SPECIAL REQUIREMENTS:***

- Security clearance, use of ID badge. Appointment is provisional until security clearance is acquired.
- Employees are required to protect the privacy and security of protected health information as defined in State and Federal Law.

***UNION MEMBERSHIP:*** Positions in this classification will be represented by WSNA.

***CLASS CODE: 8735***

***SEQUENCE NUMBER: 2456***